



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, July 11, 2017

5055 Santa Teresa Boulevard, Gilroy, CA 95020  
T.J. Owens Early College Academy, Multi-Purpose Building

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:14 p.m.

1. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry

Dr. Kathleen Rose, Superintendent/President  
Kathleen Moberg, Vice President, Student Services  
Dr. Michele Bresso, Vice President of Academic Affairs  
Fred Harris, Vice President of Administrative Services  
Wade Ellis, Associate Vice President of Business & Security Services  
Nancy Bailey, Executive Assistant to the President

2. Comments from the Public

No comments.

3. Recess to Closed Session

The Board recessed to closed session at 6:15 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

President Laura Perry called the meeting to order at 7:09 p.m.

2. Roll Call

Trustees Present: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry and Daniel Chavez (student trustee)

Kathleen Rose, Superintendent/President  
Kathleen Moberg, Vice President, Student Services  
Michele Bresso, Vice President, Academic Affairs  
Fred Harris Vice President of Administrative Services  
Nikki Dequin, President, GCFA  
Jessica Fromm, Professional Support Staff Representative  
Nancy Bailey, Executive Assistant to the President (Recorder)

Board of Trustees: Tom Breen  
Laura A. Perry, Esq.

Kent Child  
Walt Glines

Mark Dover  
Lois Locci, Ed.D.

Jonathan Brusco  
Daniel Chavez



Others in Attendance: Peter Wruck, Susan Sweeney, Shawn Mulcare, Ken Wagman, Bobbi Jo Palmer, Adam Lopez, Alice Dufresne-Reyes, Wade Ellis

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Dover.

4. Report of any Action Taken in Closed Session

Laura Perry reported that no action was taken in closed session.

5. Approval of Agenda

MSC (J. Brusco/M. Dover) to approve the agenda.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

6. Consent Agenda

(a) Regular Meeting of the Board of Trustees minutes, June 13, 2017 and Board Policy Committee minutes, June 13, 2017

(b) Personnel Actions

(c) Warrants and electronic transfers drawn on District Funds

(d) Payroll Warrants drawn on District Funds

(e) Purchase Order Ratification

(f) Ratification of Agreements

(g) Budget Adjustments

MSC (M. Dover/J. Brusco) to approve with the correction on Page 5 of 6 for Faculty Personnel Actions on Lynn Lockhart's assignment listed as English Instructor Substitute. It should read "Math Instructor Substitute.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve with correction noted.

0 Noes

7. Comments from the Public

Ken Wagman –acknowledged everyone for bringing the district out of stability. He added that gains in enrollment can be attributed to part time faculty taking on extra classes.

8. Recognition of the Employees of the Month

May 2017, Eric Dietz - Fred Harris said Eric Dietz has worked as a Senior Computer Hardware/Software Technician for 15 years and has taken the lead role on many IT projects. Eric Dietz was acknowledged for providing excellent customer.

June, 2017. Alice Dufresne-Reyes - Kathleen Moberg provided Alice Dufresne-Reyes' history with the college and noted the successful events and changes she has brought to Gavilan College students. Alice Dufresne-Reyes has many community partnerships that assist the college with additional services and resources. Kathleen Moberg said Alice Dufresne-Reyes is a willing partner and resource.

Alice Dufresne-Reyes thanked everyone and gave a brief report on what's new in Health Services including strengthening the tobacco free policy with the legalization of marijuana. She also commented on a hands free CPR event along with strengthening the AED program. She invited everyone to the October 4th Health Faire.

## 9. Officers' Reports

### (a) Vice Presidents

Fred Harris – reported that the fence and gate around the Coyote Valley site is complete while the landscaping is to be completed at the end of August. The athletic field construction fencing is being installed. Field structures are to be demolished in a week. The ADA required improvements in the restrooms and gym bleachers have a completion target date of mid October. The pool project is moving along with a completion date of September 5. Fred Harris said that Student Center signage is complete. The solar project has been submitted to the California Geological Survey for oversight on seismic concerns due to the location of the college. The Public Utility Commission made a finding on time and use rates which extended the deadline to August. Fred Harris said the grandfathered rates may mean up to \$2 million in savings long term.

Michele Bresso –reported on a meeting she and Dean Fran Lozano had with the San Benito High School superintendent where they discussed a vision for growth in the community and partnership. They discussed several areas of growth opportunity. Michele Bresso announced a Cyber Security Summer Camp hosted by Gavilan and run by Alex Stoykov. She reported that Professor Taylor Robinson presented a paper at the 3rd Annual Biology Conference in Greece. Michele Bresso talked about the Scheduling Summit on August 22. She said the purpose of the summit is to create a student centered schedule that meets the needs of the students. They will be developing a set of guidelines to help advise schedulers.

Kathleen Moberg – reported said that she serves on the Advisory Committee for the strategic enrollment management initiative through the institutional effectiveness department at the Chancellor's Office. She talked about a draft primer on the enrollment management process. Once the document is approved she will share with anyone that is interested. Kathleen Moberg acknowledged the schedulers and A&R staff that made sure all the JPA enrollment was input before that the 320 report deadline. She should this was not an easy task. She also announced an accreditation meeting for student services' staff working on that standard. Student services will be looking at integrated planning with all the different funding streams and how that relates to services. A retreat is planned for student services managers and program specialists on student outcomes. They will address any gaps in service to students and how it impacts student outcomes. Kathleen Moberg concluded by saying that they are reconfiguring their outreach and recruitment efforts.

### (b) College President

Kathleen Rose - acknowledged faculty for their efforts and commitment in getting out of stability. She also gave a special thank you to the business services' staff, Wade Ellis, the vice presidents and the Board of Trustees for their work and support in getting out of stability. She said it takes most colleges 3 years to get out stability and Gavilan College has done it within a year. She said this is an indication that we are responsive and care about where we work. She reported on the various retreats that are taking place or are planned prior to classes starting. Kathleen Rose spoke about the article in the "Gilroy Dispatch" on aviation instructor Herb Spenner. She said our social media outlets are very active. Kathleen Rose said convocation will be building on and practicing what we know. The keynote speaker is from the Educational Advisory Board, Matthew Pellish who will speak on the guided pathways movement. The Coffee and Conversation events will start in fall. She introduced Adam Lopez the ASGC President.

(c) Academic Senate

Nikki Dequin announced that Academic Senate has not been meeting over the summer. She reported that 5 members attended the Academic Senate Leadership Institute and said it was very valuable. An academic senate retreat is being planned before school starts.

(d) Professional Support Staff

No report

(e) Student Representative

Daniel Chavez - attended an ASGC meeting where they began drafting a new mission statement. ASGC set up an August 22nd retreat. Daniel Chavez will be part of the panel for the scheduling summit.

(f) Board Member Reports

Kent Child – acknowledged Jane Rekedal for making and donating bowls for the Farm to Table Arts Council event in San Benito County at the end of July.

Lois Locci – no report.

Walt Glines – applauded the upcoming student centered scheduling summit. He recognized Eric Ramones for receiving his doctorate. Walt Glines noted that the fencing around the Coyote Valley site is not attractive. He said he would like to see the enrollment figures by site. Walt Glines would like Gavilan to address the speeding traffic concerns on Bailey Road.

Mark Dover – thanked Michele Bresso for holding the scheduling summit. Michele Bresso added that it was initiative by department chairs. Mark Dover thanked the Gavilan family for getting out of stability.

Rachel Perez – attended the Gavilan College STEM Professional Career Panel on July 6 which was organized Marla Dresch and Diana Gonzalez. Her take away was that math and science touch everything. She acknowledged Rosie Armstrong, who recently resigned, for her contributions in community education. Rachel Perez also acknowledged Leah Halper and Rey Morales for supporting the Gilroy demonstration garden.

Jonathan Brusco – Congratulated everyone who worked toward getting the college out of stability and Eric Ramones on his doctorate degree.

(g) Board President

Laura Perry - also thanked staff for getting out of stability and congratulated Dr. Eric Ramones. She noted that Gavilan's image in the community is changing as a result of Kathleen Rose's efforts.

10. Board Committee Reports

Mark Dover reported on the Facilities Subcommittee which met with Jared Boigon of TBWB Strategies to consider the firm's services for general obligation bond measure pre-election public information campaign services. With full board approval, a feasibility survey would be conducted in the district's service area. The survey would be an important step to determine whether the community would support a bond measure. Mark Dover said that Jared Boigon was invited to attend the July 22 Board Special Meeting and Retreat to speak to the full board regarding their services. An action item regarding TBWB Strategies' services will be on that agenda.

11. Information/Staff Reports

(a) Board Policies and Administrative Procedures

Kathleen Rose presented revisions recommended for Board Policies and Administrative Procedures, 3500 – 3900. They have been reviewed in the college's shared governance structure and also by the Board's Policy Committee. She requested feedback.

(b) Gavilan College Educational Foundation (GCEF) Update

Kathleen Rose recognized Bobbi Jo Palmer the Coordinator for GCEF and Alumni Relations. Bobbi Jo Palmer reviewed the information covered by the Directors of the GCEF at their June 28, 2017 meeting. Most importantly, the GCEF approved three (3) new directors. The new directors are Amy Garber, Tom Breen, and Mark Roberts. She noted some upcoming events for the fall including a joint chamber ribbon cutting to open the renovated student center. April 28 will be the Gala event. Bobbi Jo Palmer said additional information is available on the updated GCEF webpage. Mark Dover asked about a display case to highlight the district's history.

### III. ACTION ITEMS

#### 1. New Business

(a) Claim Against the District

MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve the denial of the claim.

0 Noes

(b) Contract for Gavilan College for Strong Workforce Program Regional (40%) Funding

MSC (W. Glines/J. Brusco) to approve.

Discussion: The marketing of the drone education and training program was discussed.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(c) Contract for Gavilan College for Strong Workforce Program Regional (40%) Funding (MOU)

MSC (W. Glines/K. Child) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(d) Implementation of the Classification and Compensation Study for Management Employees

MSC (K. Child/W. Glines) to approve.

Discussion: Kathleen Rose reviewed all the events leading up to the completion of the study. She thanked senior staff and in particular, Eric Ramones, for their time commitment to the study. Kathleen Rose said all staff have been evaluated and contracts are in place for management. Each manager has set goals. Kathleen Rose will provide the board with an update next July.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

(e) Athletic Fields Upgrade Project Change Order #1

MSC (W. Glines/D. Chavez) to approve.

Discussion: In response to a question, the \$700,000 contingency is built into the \$7million project budget. Kathleen Rose said although the football field project is not included in the construction contract, donations are being accepted through the GCEF and alternatives and options are still being reviewed.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (f) Approval of an agreement with Storm Water Inspection and Maintenance Services, Inc. to provide QSP (Qualified SWPPP Practitioner) for the Athletic Fields Upgrade Project  
MSC (W. Glines/J. Brusco) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (g) Geotechnical Service Agreement with Cornerstone Earth Group  
MSC (W. Glines/M. Dover) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

- (h) Laboratory of Record Service Agreement with Consolidated Engineering Laboratories  
MSC (M. Dover/W. Glines) to approve.

Vote:

7 Ayes: Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Rachel Perez, Lois Locci, and Laura Perry (Daniel Chavez – student trustee) to approve.

0 Noes

#### IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is August 8, 2017, Morgan Hill site, Morgan Hill.
2. Adjournment – The meeting was adjourned at 8:08 p.m.